

PENNSYLVANIA COMPENSATION RATING BUREAU

PENNSYLVANIA “F” CLASSIFICATION CLASS BOOK (AS FILED)

“F” Classification Rate Filing Proposed Effective February 1, 2005

The Class Book Excel file contains information related to the Class Book supporting the Pennsylvania “F” classification rating values filed with a proposed effective date of February 1, 2005.

Clicking on the Class Book Excel File link will open the file that can then be saved to a user’s hard drive. Alternatively, the file can be downloaded by clicking on the link using the right mouse button, and selecting “Save Target As..” or “Save Link As..”.

There are three worksheets within the file which are described below.

1. Worksheet # 1 – name – **DATA**

This worksheet contains the data elements included in the Class Book. There are 38 records per classification and a total of 418 records or rows covering 11 classifications. The data elements are organized in the same way as they appear on a printed Class Book page. Column A identifies the record number (1 thru 38) within a given class code. Column B contains an identifying field, used within the worksheets of the file, for the generation of individual Class Book pages. Column C identifies the class code number. Other columns contain various data cells of the Class Book page as described in the worksheet named “LAYOUT” discussed below.

2. Worksheet # 2 - name - **PRINT**

This worksheet allows one to view or print a Class Book page. Identify the classification code of interest in the drop-down box and allow the sheet a moment to recalculate. The data for the selected classification will be shown and can be printed. The print range has already been defined.

3. Worksheet #3 - name - **LAYOUT**

This worksheet provides a template identifying the position or formula for each entry on the Class Book page. For each column/row combination the column designation corresponds to the Excel column in the Class Book file and the row represents the record number within column A.