PCRB

Pennsylvania Compensation Rating Bureau
The Widener Building • 6th Floor
One South Penn Square • Philadelphia, PA 19107-3577 • (215) 568-2371 • FAX (215) 564-4328

July 13, 1999

BUREAU CIRCULAR NO. 1399

To All Members of the Bureau:

Re: **APPLICATION OF PREMIUM AND RATING ADJUSTMENTS**

In the course of the Bureau's activities pertaining to the collection of policy and unit statistical data and the promulgation of experience ratings and merit rating adjustments, it has repeatedly come to our attention that in many instances carriers are failing to endorse their affected policies with appropriate adjustments attributable to statutory and/or administrative pricing programs after notice of employer qualification from the Bureau.

Programs in which particularly problematic incidences of such oversight continue to occur include the following:

• Merit Rating Plan (Stat Codes 9884, 9885 and 9886)
• Pennsylvania Construction Classification Premium Adjustment Program (Stat Code 9046)
• Pennsylvania Certified Safety Committee Program (Stat Code 9890)

The Bureau presently has thousands of units which cannot be accepted and processed as the result of carriers not having applied one or more of these approved programs subsequent to notice of the employer qualification therefor.

> **All members are reminded that, upon receipt of a Merit Rating Plan adjustment, PCCPAP credit and/or Certified Safety Committee Program credit for any insured risk(s), it is the carrier's obligation to endorse the policy forthwith. It is not acceptable or appropriate for carriers to defer application of these programs and/or the issuance of associated endorsements until the policy or policies in question are subject to audit.**

The Bureau strongly urges and will greatly appreciate all members' renewed attention to the aforementioned requirements.

Questions may be directed to Ms. Betty Ann Campbell, Director of Rating Rules & Policy Reporting, at (215) 568-2371, Extension 218 or by e-mail to bcampbell@pcrb.com.

Timothy L. Wisecarver
President

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